

10 Digit Local Dialing

To All Phone System Users:

Effective March 1st, the telephone companies will require everyone in the 801 area code to begin dialing 10 digits when making a local call. In order to comply with these changes our Phone System Provider (Intellisys) will be upgrading our system after the close of business on _____.

On the following morning you will need to dial 10 digits to make a local call. For example

The normal method to dial a local number has been to press the line key and dial 7 digits.
eg: 555-1212.

After the change you will need to press the line key and dial the area code and number.
eg: 801-555-1212.

To dial Long Distance you will continue to dial a 1 and the area code and number.
eg: 1-801-555-1212 .

This also means that any speed dials that you have programmed as 7 digit local numbers will need to be changed to 10 digits. These speed dials may include buttons that have speed dial numbers as well as dial code numbers.

Intellisys has placed more information about 10 digit dialing on their web page at <http://www.cciintellisys.com/10-digit-local.php> If you need a user guide to help you make the change they are available on their web site at <http://www.cciintellisys.com/intellisys-support-documents.php> If you need assistance please contact _____ locally, or call Intellisys at 801-975-7466.

PS. Beginning March 1st, you will have to dial 10 digits for local calls at home as well.